



**PLEASANT HILL UNITED METHODIST CHURCH  
JOB APPLICATION FORM**

2717 Ruritan Road / Rocky Mount, VA 24151 (540) 483-3522

*Instructions: Type or Print clearly in black or blue ink. All information will be treated in a confidential manner. This form must be filled out completely.*

*A resume may be attached to the completed application form.*

**POSITION/AVAILABILITY:** Position Applied For \_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

Would you be available for periodic training sessions? Yes \_\_\_\_\_ No \_\_\_\_\_

PERSONAL INFORMATION:			
Name: _____			
Last	First	Middle	
Address: _____			Home/cell Tel. No. _____
Street			
City		State	Zip
Email/Facebook. _____			

EMPLOYMENT INFORMATION:	
May we contact your present employer? Yes__ No__ Name: _____	
Person to contact: _____	Tel. No. _____
Why do you wish to leave your present position?	

Are you at least 21 years of age? ___Yes ___No
Do you have authorization to work in the United States? ___Yes ___No

EDUCATION:						
Name and Location	Type of Degree Or Diploma	Date Granted	GPA	Major	Minor	
High School						
Under Graduate						
Graduate Work						



WORK EXPERIENCE IN CHURCHES:				
Name and Location of Church	Position	Dates	Reason for leaving	Starting Pay - from-to Ending Pay

Add separate sheet if necessary to list all positions held within last 15 years.

OTHER WORK EXPERIENCE (INCLUDING MILITARY):				
Name of Company (Service) Address and Phone number	Position	Dates From-to	Reason for Leaving	Starting Pay - Ending Pay

List other skills and training which you have.	
Skill	Training/Experience:

Church and Community Involvement: \_\_\_\_\_

Hobbies and Special Interests: \_\_\_\_\_

Are you able to perform all of the duties of the position for which you are applying? Yes\_\_ No\_\_

If the answer is no, please identify the particular job duties that you are not able to perform: \_\_\_\_\_

Have you ever been dismissed from employment or refused re-employment?

Yes\_\_ No\_\_ If yes, please explain: \_\_\_\_\_

Have you been convicted of a crime or do you have any felony charges pending?

Yes \_\_ No \_\_ If yes, please explain: \_\_\_\_\_

Have you been convicted of a crime or have charges pending involving child abuse, neglect, or harm to minors?

Yes\_\_ No\_\_ If yes, please explain: \_\_\_\_\_

How many days have you been absent from work during the last two (2) years? \_\_\_\_\_

**References:**

List persons under whom you have worked and others who have knowledge of your character, personality, and ability. Please do not list relatives.

Name and Title	Mailing Address	Telephone	For Office Use

Describe why you believe that you are qualified for this position:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

Date: \_\_\_\_\_